

RENTAL INCOME REPORTING SUMMARY

Tax Year: _____

Name / Co-Owner : _____ %

Name / Co-Owner : _____ %

Property Address: _____

_____ Postal Code _____

Part of your residence Y/N ____ Sq ft of rental _____ Sq ft of whole home _____

Income: Gross Rent (Number of Units _____) \$ _____

Expenses:

Advertising	\$ _____
Insurance	\$ _____
Interest - Mortgage	\$ _____
Interest – other LOC	\$ _____
Legal & Accounting	\$ _____
Maintenance & Repairs	\$ _____
Management & administrative fees	\$ _____
Motor vehicle & travel	\$ _____
Office	\$ _____
Property taxes	\$ _____
Salaries, wages & benefits	\$ _____
Strata fees	\$ _____
Utilities	\$ _____

Details of major expenses included in repairs and maintenance:

Details of purchase or sale – please provide:

- Statement of adjustments
- Mortgage or financing documents and details
- Any other fees related to purchase or sale